



STAFFORD HILLS CLUB – CITY LEAGUE RULES AND PROCEDURES

PHILOSOPHY

We support City League Tennis as a competitive and social program for SHC members, provide player development and promote camaraderie among all the teams. City League participants are representatives of the club and are expected to uphold the values, ethics and sportsmanship of SHC. SHC tennis department will be responsive to each team's organizational needs and give assistance to players and captains when needed.

TEAMS

1. The number of Stafford Hills teams will be limited by available court time at the club.
2. Each team will elect a captain in the spring at a meeting to take place within one month before the conclusion of the City League schedule.
3. Each team will carry a minimum of 16 players and a maximum of 20 players depending on team needs and demand at the club for team opportunities.

CAPTAINS

1. Conduct a team meeting before the season begins to communicate/decide on team guidelines, including but not limited to, number of matches played, how partnerships and lineups will be determined.
2. Notify team members at least 6 days before a match if they are playing.
3. Notify the Stafford Hills Tennis Director if an opening occurs on the team. Captains will not contact other captains or players to fill vacancies on a team until they have discussed the opening with the Director of Tennis.
4. When a substitution from another team is necessary, the captain shall notify that player's captain before contacting that player. Substitution players should be played at the lowest position.
5. Direct players that they should contact the Director of Tennis if they have concerns about the relationship between team members and the captain.
6. Promote camaraderie on their own team and among all teams at Stafford Hills Club.
7. Appoint a team statistician.
8. Review statistics for accuracy after compiled.

9. Provide statistics to SHC tennis department and team members after the first half of the season and at the end of the season. These are used in conjunction with other assessment tools to assist in player development.
10. Communicate with opposing teams captains before matches
11. Organize lineups in accordance with teams goals
12. Manage teams availability throughout the season
13. Ensure matches start on time and are played within SHC sportsmanship values.

PLAYERS

1. Stafford Hills City League players are expected to be available for **50%** of the matches and practices throughout the city league season. This includes availability for away matches as well as home matches. Players should not sign up for a team if they cannot meet these expectations. If a player's availability changes, she must advise her captain. If an existing player cannot meet the 50% availability rule, the captain must bring the situation to the Director of Tennis for evaluation of impact on the team.
2. A waiting list will be posted at Stafford Hills Club for players who do not currently play City League at Stafford Hills Club. All potential players must fill out a Stafford Hills City League Signup Form and they must read the Stafford Hills Rules prior to signing up.
3. Waitlisted players can be added to current teams after the start of the season. Partial year players will be considered priority players for team placement consideration at the end of the season.
4. Current team members who want to continue playing on Stafford Hills City League teams must submit a City League Signup Form, which will be available throughout the month of April at Stafford Hills Club front Desk. After all the current members have been placed on a team, the waitlisted players will be evaluated and placed on a team based on the needs of the team and ability – which will be determined by the pros.
5. A player who is injured during the first half of the season (defined by the GPCL calendar) and is unable to play by mid-season has the option to stay on the roster for the second half of the season. If a player is still injured at the end of that season, she will be removed from the roster.
6. A player who is injured during the second half of the season (defined by the GPCL calendar) and is unable to play by the end of that season has the option to stay on the roster for the first half of the next season. If the player is still injured at mid-season, she will be removed from the roster.
7. A player who is removed from a team roster due to injury may return to City League tennis by submitting a Stafford Hills City League Sign Up Form and this person will be considered a priority player for team placement consideration.
8. All players on City League teams are responsible for payment of team fees regardless of their status.

TEAM FORMATION

- Sign-up procedure
 1. To begin at least 1 month before the end of the current season
 2. Players must complete a Sign-Up Form.
 - i. Players information
 - ii. NTRP Rating
 - iii. Players desired play level
 - iv. Commitment to team practices and lessons
 - v. Singles, doubles or both
 - vi. Availability for season
 - vii. Goals for the season

- Team building process
 1. Past season win/loss record
 2. Availability for upcoming season
 - i. Must be at least **50%** of each half of the full season
 - ii. If less, the player will be considered a substitute
 3. Balancing singles and doubles players
 4. Commitment to team practices and lessons
 5. Tennis departments view of the players overall ability
 6. Players attitude and team spirit